

### **Patient Forms**

### **Contact Information**

Patient				
First Name:	Last Name:	Middle Initial:	Marital Status:	
Best Ph # To Reach You:	OK to leave a message?:	2nd Best Ph # To Reach You:	OK to leave a message?:	
Date Of Birth:	E-mail:	Age:	Address:	
City:	State:	Zip Code:	DRIVER'S LIC:	
State:	Occupation:	Work Hours:	Employer:	
City:	State:	Zip Code:		
Do You have Partner ?: Y Partner	es 🗆 No 🗖			
First Name:	Last Name:	Middle Initial:	Marital Status:	
Best Ph # To Reach You	: OK to leave a message?:	2nd Best Ph # To Reach You:	OK to leave a message?:	
Address:	City:	State:	Zip Code:	
Date Of Birth:	Age:	DRIVER'S LIC:	ST:	
E-mail:	Occupation:	Work Hours:	Employer:	
Employer Address:	City:	State:	Zip Code:	
Referral information  WHOM MAY WE THANK FOR THIS REFERRAL? Physician Friend Seminar Internet Support Group Physician (Name):  Insurance information  Patient				
PRIMARY INS:		Insured's Name:	_ Insurance ID:	

Type: HMO PPO POS POS OTHER			
WHICH MEDICAL GROUP ARE YOU ASSIGNED TO?:	ID#:	GRP #:	
CLAIMS ADDR:	City:	State:	
Zip Code:	Phone:		
Do You have Partner?: Yes $\square$ No $\square$	PRIMARY INS: if Yes		
Emergency contact person (not living with you):	Relationship:	Insured's Name:	
Insured: HMO PPO POS EPO OTHER	Insured: HMO PPO POS EPO OTHER		
WHICH MEDICAL GROUP ARE YOU ASSIGNED TO?:	ID#:	GRP #:	
CLAIMS ADDR:	City:	State:	
Zip Code:	Phone:		
Do you have document to upload?: Yes No \( \sigma \)			
Upload Front Insurance:			
Upload Back Insurance:			
Patient's signature:			
Partner's signature:Date:			



# **Infertility History**

Has a Uterus				
First Name:	Middle Initia	ıl: L	ast Name:	Age:
Date of Birth:	Occupation:	I	lome Street Address:	City:
State:	Zip/Postal Co	ode:	ountry:	E-mail:
PATIENT MEDICA	AL HISTOR	Y AND INFO	RMATION	
Reason for Visit: Infertility Reason for Visit (Other)		Sperm Inseminatio	Other O	
What are your expectati	ons for this vis	sit?:		
Any questions you wish	to address:			
Do you have any personal, ethical, or relations objections to any of our tests or treatments such as insemination, in vitro fertilization, egg donation, sperm donation, masturbation to collect a semen sample, etc.?: Yes $\square$ No $\square$				
How many months have you been having intercourse without using any form of birth control?:				
Pregnancy History				
Number of ALL Pregnand	ies:	_		
Number of Miscarriages (less than 20 weeks):				
Number of Ectopic / Tubal Pregnancies:				
Number of Elective Terminations (Abortions):				
Number of Full Term Deliveries:				
Of these, how many were live births?:				
Number of Premature (less than 37 weeks) Deliveries :				
How many were stillborn?:				
Any Pregnancies with Birth Defects?: Yes No No label No l				
Pregnancy History Details Mor	nths to Conception	Treatments to Conce	ve Delivery Type/D&C/Complications	Current Partner? (Yes/No)

Menstrual cycle pattern (check all that apply):				
Ir S N H	egular periods regular periods potting before periods o periods eavy periods ight periods leeding between periods			
	-	•	to the start of the next period:	
How	many days of bleeding	g do you have?:	<u></u>	
Age	when you had your firs	st period:		
Age	when you first noticed	: Breast development	(years):	
Age	when you first noticed	: Pubic hair (years): _		
Age	when you first noticed	: Underarm hair (year	s):	
How	many periods do you h	nave per year?:		
If yo	ou do not have periods,	at what age did you s	stop having them?:	
	ou have severe crampi ays Sometimes Rec		your periods?: Yes No No	
Con	traceptives Method	s (History)		
Do y	ou use or have you use	ed any contraceptives	?: Yes No No	
	Method	When they started?	Are you still using contraceptives	When they stopped?
	Condoms			
	Diaphragm		Yes No No	
	IUD		Yes No O	_
	Birth control pills	Complications:	Yes No No	
	Inject able contraception	Complications:	Yes No No	_

	Skin patch		Yes No O	_
	Foam or Jelly		Yes No O	_
	Tubal sterilization procedure (tubes tied)		Yes No O	_
	Tubes untied		Yes O	_
Se	I your mother take DES v xual History w many times do you ha		at with you?: Yes □ No □ Don't knov	v 🗆
			time intercourse: Yes No	
	you have pain with inte			
Do you use lubricants (K-Y Jelly*, etc.) during intercourse?: Yes No lif yes,what types?:				
Pa	Pap Smear Medical History			
Wh	When was your last pap smear (month and year )?:			
	When was your last abnormal pap smear?:			
Have you undergone any procedures as a result of an abnormal pap smear?: Yes $\square$ No $\square$				
Yes (check all that apply):				
	Colposcopy Cryosurgery (Freezing) Laser treatmen Conization Leep procedure			
Br	Breast Screening History			
Have you ever had a mammogram?: Yes No D				
Da	nte		Result	

Do you perform self breast exams?: Yes No No					
Medical History					
Are you allergic to any r	nedications?: Yes $\square$ No				
Are you allergic to any f Please list and describe		etc.)?: Yes No			
Do you take any medica If yes, please list:					
Do you take any herbal If yes, please list:	medicines/vitamins or	health food store sup	oplements?: Yes	□ <sub>No</sub> □	
Do you have any medica Please list type, dates, a					
Did you have either of t	hese childhood illnesse	es?:			
Chickenpox (Varicella) German Measles (Rubel Don't know Other childhood disease	es				
Vaccinations					
Chickenpox (Varicella)	MMR - Measles, Mumps, and Rubella (German Measles)	BCG (Tuberculosis)	Hepatitis B	Polio	Influenza
Yes No Don't know	Yes No Don't know	Yes No Don't know	Yes No Don't know	Yes No Don't know	Yes No Don't know
Social History					
How many caffeinated beverages (coffee, tea, soda) do you drink per day?:					
Do you smoke cigarettes?: Yes No No How many/day?:					
Do you drink alcohol?: Yes No					
Beer - # per week Wine - # per week Liquor - # per week					
Do you use marijuana, cocaine, or any other similar drug?: Yes $\square$ No $\square$ If Yes please describe					

Do you exercise?: Yes No No No la				
Are you aware of any radiation exposures other than X-rays?: Yes No No No If Yes please describe				
Physician Notes (for office	use only):			
Surgical History				
Have you had any surgerie Number of surgeries:				
Year	Type of surgery in chronological			
Did you have any anesthes	sia problems?:			
Physical Symptoms				
• General:				
Diabetes Hair loss Anorexia/Bulimia Lack of energy Fever/chills Other None Describe so it's consis	tent with the others - do for all similar responses :			
• Head, Eyes, Ears, Nose	e, and Throat:			
Dizziness Loss of sense of sme Headaches Chronic nasal conges Blurred vision Hearing loss/deafnes Other None Describe so it's consis	ition			
• Respiratory:				
Shortness of breath Asthma				

	Bronchitis Pneumonia Tuberculosis Bloody cough Other None escribe so it's consistent with the others - do for all similar responses:  docrine/Hormona:  Recent weight gain or loss Thyroid gland problems Rapid weight gain or loss
	Excessive hunger/thirst Temperature intolerance-hot flashes or feeling cold Other None escribe so it's consistent with the others - do for all similar responses :
	Discharge Lumps Abnormal mammogram Reduction Augmentation/Breast Implants Other None escribe so it's consistent with the others - do for all similar responses:
• Ne	eurological Problems:
	Weakness/Loss of balance Seizures/Epilepsy Headaches Migraine headaches Numbness Memory Loss Other None escribe so it's consistent with the others - do for all similar responses:
• Ga	strointestinal:
	Nausea/Vomiting Ulcers Hepatitis Diarrhea

L	Blood in your stools
	Irritable Bowel Syndrome
	Change in bowel habits
	Colitis (ulcerative or Cohn's)
Ē	Other
Ē	None
D	escribe so it's consistent with the others - do for all similar responses :
	•
• G	enito-Urinary:
	Bladder infections
	Kidney infections
	Vaginal infections
	Frequent urination
	Blood in the urine
	Leaking Urine
Ē	Herpes
F	Other
F	None
ח	None escribe so it's consistent with the others - do for all similar responses :
• 5	kin/Extremities:
	Unexplained rash/inflammation
Ē	Acne
F	Skin caner
F	¬
7	Burn injury
7	Moles changing in appearance
7	Excess hair growth
-	Other
_	None
ט	escribe so it's consistent with the others - do for all similar responses :
• M	usculoskeletal:
Γ	Unusual muscle weakness
Ē	Decreased energy/stamina
F	Rheumatoid arthritis
7	-
7	Lupus Erythematosus
7	Myasthenia gravis
7	Other
L	None
D	escribe so it's consistent with the others - do for all similar responses :
• H	ematologic:
Г	Blood clotting disorder/Blood clot
Ē	Sickle Cell Anemia
	- Sickle Sell Allettiu

☐ Thrombophlebitis
Easy bruising
Swollen glands/lymph nodes
Blood transfusions
Other
None
Describe so it's consistent with the others - do for all similar responses :
Cardiovascular:
Palpitations/Skipped beats
Chest pain
Heart attack
Stroke
☐ Murmurs
☐ High blood pressure
Rheumatic fever
Mitral valve prolapse
Other
None
Describe so it's consistent with the others - do for all similar responses :
Mental Health Problems:
Depression
Anxiety disorder
☐ Schizophrenia
Other
None
Describe so it's consistent with the others - do for all similar responses :
Family History
Mother (Living): Yes No No
If Yes, Age
If No, Cause of Death
Father (Living): Yes No No
If Yes, Age
If No, Cause of Death
Brother (s) (Living): Yes No
If Yes, Age
If No, Cause of Death

Sister (s) (Living): Yes $\square$ No $\square$		
If Yes, Age		
If No, Cause of Death		
Maternal Grandmother (Living): Yes $\square$ No $\square$		
If Yes, Age		
If No, Cause of Death		
Maternal Grandfather (Living): Yes $\square$ No $\square$		
If Yes, Age		
If No, Cause of Death		
Paternal Grandmother (Living): Yes $\square$ No $\square$		
If Yes, Age		
If No, Cause of Death		
Paternal Grandfather (Living): Yes $\square$ No $\square$		
If Yes, Age		
If No, Cause of Death		
What is your Ancestry?:		

### **Disorders in Your Family**

Medical Disorders	Yes/No/Don't Know	If yes, please list relationship to you
Breast cancer		
Ovarian cancer		
Other cancer		
Diabetes		
Thyroid Problems		
Heart Disease		
Blood Clots		
Obesity		
Psychiatric problems		

Tuberculosis	 
Infertility	 
Menopause before age 40	 
Birth Defects	 
Cystic Fibrosis	 
Tay-Sachs disease	 
Canavan disease	 
Bloom Syndrome	 
Gaucher disease	
Neimann-Pick disease	 
Fanconi Anemia	 
Familiar Dysautonia	 
Muscular Dystrophy	 
Neurologic brain/spine	 
Neural Tube Defects	 
Bone/Skeletal Defects	 
Dwarfism	 
Dwarfism  Developmental Delay	
Developmental Delay	
Developmental Delay  Learning problems	
Developmental Delay  Learning problems  Polycystic kidneydisease	
Developmental Delay  Learning problems  Polycystic kidneydisease  Marfan syndrome	
Developmental Delay  Learning problems  Polycystic kidneydisease  Marfan syndrome  Hemophilia	
Developmental Delay  Learning problems  Polycystic kidneydisease  Marfan syndrome  Hemophilia  Sickle Cell anemia	
Developmental Delay  Learning problems  Polycystic kidneydisease  Marfan syndrome  Hemophilia  Sickle Cell anemia  Thalassemia	
Developmental Delay  Learning problems  Polycystic kidneydisease  Marfan syndrome  Hemophilia  Sickle Cell anemia  Thalassemia  Galactosemia	

#### PRIOR INFERTILITY TESTING AND TREATMENT

Yes N	u had prior infertility testing or treatment elsewho $\Box$ sts (check all that apply):	nere?:	
	Prior Tests	Date	Results
	Basal body temperature chart		
	Thyroid test		
	Ovulation test		
	Day 3 blood test for FSH level		
	Hysterosalpingogram (HSG)		
	Laparoscopy		
	Hysteroscopy surgery		
	Progesterone blood test		
	Prolactin blood test kit		
	Prolactin blood test kit		
□Intra	eatment (Check all that apply): uterine insemination ycles:		
Dates	(MM/YY to MM/YY)	Outcome	
Clomiphene citrate with timed intercourse  No. of cycles:  List			
Dates	(MM/YY to MM/YY)	Outcome	
	fertility drug injections with insemination		

List			
Dates (MM/YY to MM/YY)		Outcome	
			_
		1	
Completed in vitro fertil	ization cycle(s)		
No. of cycles:	•		
# of eggs	# of embryos transferred		# frozen
# of eggs	# of chistyos transferred		# 1102611
List			
Dates (MM/YY to MM/YY)		Outcome	
Dates (PIPI/TT to PIPI/TT)		Outcome	
☐ Frozen embryo transfer	S		
No. of cycles:			
List		0.1	
Dates (MM/YY to MM/YY)		Outcome	
			_
# of eggs	# of embryos transferred		# frozen
☐ None of these			
Any other prior treatment	(describe):		
Additional Information/Con	nplications:		
EMOTIONAL STATUS			
EMOTIONAL STATUS			
On a scale of 1-10 (10 bein pressures:	g the worst), estimate the level o ——	f stress you feel due	to infertility and other
Do you see a counselor?: Y	es $\square$ No $\square$		
For how long?			
For now long?:			
For how long?:  How often?:  List any anti-depressant/ar	nti-anxiety medications you are cu	urrently taking?:	
How often?: List any anti-depressant/ar	nti-anxiety medications you are cu arital, or sexual problems caused		
How often?: List any anti-depressant/ar			
How often?: List any anti-depressant/ar Describe any emotional, m	arital, or sexual problems caused		

mulcate which humber to can or leave messages
Phone (Home):
Phone (Work):
Do you have a spouse/partner? : Yes No other Please Specify:
Spouse/Partner
First Name:
Last Name:
Age:
Date of Birth (MM/DD/YY):
Occupation:
Home Street Address:
City:
State:
Zip/Postal Code:
Country:
Physician Notes (For office use only):
Who is your Ob/Gyn?
Name:
Phone:
Who is your Primary Care Physician?
Name:
Phone:
PARTNER MEDICAL HISTORY AND INFORMATION
My partner has a penis
List current medications :
List any current medical problem(s):
How many caffeinated beverages (coffee, tea, soda) do you drink per day?:
Do you smoke cigarettes?: Yes No No How many/day?: How many years ?:
Do you drink alcohol?: Yes No local No
Beer Wine Liquor

Per week:		
Do you use marijuana, cocaine, or any of the state of the	other similar drug?: Yes No No	
Do you exercise?: Yes $\square_{No}$ $\square$ If Yes, please describe:		
Are you aware of any radiation exposul If Yes, please describe:	res other than X-rays?: Yes No [	
Physician Notes (for office use only): _		
Have you been evaluated by a urologis	t?: Yes $\square$ No $\square$	
Have you previously conceived with an How many times?	other woman?: Yes 🗖 No 🗖	
Have you had a semen analysis?: Yes	No □	
Do you have difficulty with erections?:	Yes No No	
Do you have retrograde ejaculation of s	sperm into the bladder?: Yes $lacksquare$ No	
Have you had any of the following sexu	ally transmitted diseases or pelvi	ic infections?: Yes 🗖 No 🗖
Chlamydia Gonorrhea Herpes Genital warts/HPV Syphilis HIV/AIDS Hepatitis Other If Other, Please Describe: Have you had a history of undescended		
One side:	Both:	Date:
Do you have scrotal or testicular pain?:  Date:  Did you have the mumps after puberty  Date:		
Date:  Did you have the mumps after puberty  Date:  Have you had prior injury to your testic  Date:	?: Yes $ \square_{No} \square$	
Date:  Did you have the mumps after puberty  Date:  Have you had prior injury to your testion	?: Yes $ \square_{No} \square$	5 No O

Diabetes Mellitus				
Cancer				
Multiple Sclerosis				
Prostatic infections				
Urinary infections				
High Blood Pressure				
Any medications?:				
Have you had a vasectomy?: Yes $\square$ No $\square$ Date:				
Have you had a vasectomy re Date:	versal?: Yes No No			
Have you had surgery for vari	icocele repair?: Yes 🗖 No 🗖			
Have you had hernia surgery? Date:	?: Yes □ No □			
Did you undergo any bladder or penis surgery as a child?: Yes No Date:				
Are you exposed to prolonged heat in the workplace?: Yes $\square$ No $\square$ Date:				
Are you exposed to any radiation or harmful chemicals in the workplace?: Yes $\square$ No $\square$ Date:				
Have you had chemotherapy for cancer?: Yes $\square$ No $\square$ Date:				
You allergic to any medications?: Yes No Date: Please list and describe reactions:				
Disorders in Your Family				
Medical Disorders	Yes/No/Don't Know	If yes, please list relationship to you		
Cystic Fibrosis				
Tay-Sachs disease				
Canavan disease				
1		1		

Medical Disorders	Yes/No/Don't Know	ir yes, piease list relationship to you
Cystic Fibrosis		
Tay-Sachs disease		
Canavan disease		
Bloom Syndrome		
Gaucher disease		
Neimann-Pick disease		
Fanconi Anemia		
Familiar Dysautonia		

Muscular Dystrophy		
Paternal Grandmother		
Paternal Grandfather		
Neurologic brain/spine		
Neural Tube Defects		
Bone/Skeletal Defects		
Dwarfism		
Developmental Delay		
Learning problems		
Polycystic kidney disease		
Heart defect from birth		
Down syndrome		
Other chrom. defects		
Marfan syndrome		
Hemophilia		
Sickle Cell anemia		
Thalassemia		
Galactosemia		
Deafness/Blindness		
Hemochromatosis		
None of the above: Other (Ple	assa spacify):	

SPOUSE PARTNER'S SIGNATURE :
Date(Partner):
Physician Notes (for office use only):



# **Family History Questionnaire**

Genetic Family History & Pregr Date of Appointment:	nancy Questionnaire	
Patient Information		
Patient's Name:		
Date Of Birth:		
Occupation:		
Address:		
City:		
State:		
Zip:		
Home Phone:		
Work Phone:		
Cell Phone:		
Referring Physician's Name:	_	
Referring Physician's Phone Number	r:	
The following questions may help yo		
and determine if certain genetic tes please speak with family members.		about your family history,
and determine if certain genetic tes		about your family history,  Both
and determine if certain genetic tes please speak with family members.	ts are appropriate. If you are unsure	
and determine if certain genetic tesplease speak with family members.  Patient  Chinese, Taiwanese, Asian Indian, Pakistani, Filipino or Southeast Asian Italian, Greek, Middle Eastern, Spanish, or Portuguese  Jewish, French Canadian or Cajun African American, African descent, Black, Puerto Rican, Caribbean or Central American  Hispanic or Mexican  Caucasian  Other (specify)	Partner  Chinese, Taiwanese, Asian Indian, Pakistani, Filipino or Southeast Asian Italian, Greek, Middle Eastern, Spanish, or Portuguese Jewish, French Canadian or Cajun African American, African descent, Black, Puerto Rican, Caribbean or Central American Hispanic or Mexican Caucasian	Both  Chinese, Taiwanese, Asian Indian, Pakistani, Filipino or Southeast Asian  Italian, Greek, Middle Eastern, Spanish, or Portuguese  Jewish, French Canadian or Cajun  African American, African descent, Black, Puerto Rican, Caribbean or Central American  Hispanic or Mexican  Caucasian  Other (specify)

Other Chromosome problems: Yes $\square$ No $\square$
Mental retardation, autism, or developmental delay: Yes $lacktriangle$ No $lacktriangle$
Spina bifida (open spine): Yes No
Anencephaly (opening in head/brain): Yes $\square$ No $\square$
Blood disorder, such as hemophilia or sickle cell: Yes $\square$ No $\square$
Muscular dystrophy or neuromuscular disease: Yes $\square$ No $\square$
Cystic fibrosis: Yes No No
Neurofibromatosis: Yes No No
Skeletal disorder, like dwarfism: Yes $\square$ No $\square$
Polycystic kidney disease: Yes No No
Huntington disease or other adult neurological diseases (e.g. dementia, Alzheimer's: Yes $\square$ No $\square$
Heart defect: Yes $\square$ No $\square$
Cleft lip/cleft palate: Yes No No
Blindness/deafness: Yes No No
Baby who died at birth or within first year: Yes $\square$ No $\square$
Stillborn or 2 or more pregnancy losses: Yes $\square$ No $\square$
Any birth defect not in this list: Yes $\square$ No $\square$
Any other inherited (genetic) condition: Yes $\square$ No $\square$
Any other serious medical condition or surgery: Yes $lacksquare$ No $lacksquare$
Are you or your partner adopted?: Yes $\square$ No $\square$
Are you and your partner related to each other (other than by marriage)?: Yes $\square$ No $\square$
Is there a history of infertility in either you and /or your partner?: Yes No No Please specify the cause of infertility, if known:
Have you and / or your partner had:
Carrier testing for cystic fibrosis?: Yes $\square$ No $\square$
Carrier testing for any other genetic disorder?: Yes $\square$ No $\square$
Blood chromosome testing?: Yes No No
Are you taking the following:
Medications: Yes No No If yes please list:
Recreational Drugs: Yes No No
Alcoholic drinks: Yes No

Cigarette smoking: Yes U No U
Do you have diabetes, PKU (phenylketonuria) or lupus?: Yes $\square$ No $\square$
Are you considering or have you used:
Egg donor?: Yes No
Donor sperm?: Yes No No
Preimplantation Genetic Diagnosis (PGD): Yes $\square$ No $\square$
Preimplantation Genetic Screening (PGS)?: Yes $\square$ No $\square$
Intracytoplasmic sperm injection (ICSI)?: Yes $\square$ No $\square$
$\square$ I have answered these questions to the best of my knowledge.
Patient Signature
Date:



# Permission to Contact Insurance Carrier and Agreement of Financial Responsibility

<b>AUTHORIZATION FOR COASTAL</b>	<b>FERTILITY MEDICAL</b>	<b>CENTER / REPROD</b>	<b>UCTIVE SPECIALTY</b>
LABS TO CONTACT MY INSURAN	ICE CARRIER		

I authorize Coastal Fertility Medical Center/Reproductive Specialty Labs to inquire on my behalf, regarding information about my benefits and coverage. I also authorize the release of any medical or other information necessary to process my insurance claim(s).
Patient signature
Date(Patient):
Partner's signature
Date(Partner):
AGREEMENT OF FINANCIAL RESPONSIBILITY and AUTHORIZATION TO BILL DESIGNATED INSURANCE CARRIER(S)
I authorize Coastal Fertility Medical Center (CFMC) / Reproductive Specialty Labs (RSL) to bill my insurance carrier(s), and I also authorize benefits to be paid directly to CFMC and RSL. If my insurance carrier, for any reason, will not cover a particular treatment, medication, or procedure, either in full or part, I understand, and agree it is my responsibility to remit payment in full, unless prior written arrangements have been made with the CFMC/RSL billing department.
Patient's Signature:
Date(Patient):
**SIGN BELOW ONLY IF YOU DO NOT WANT US TO CONTACT YOUR INSURANCE CARRIER**
DO NOT CONTACT INSURANCE CARRIER
I wish to be a cash account. PLEASE DO NOT CONTACT MY INSURANCE CARRIER FOR ANY REASON, unless I request (in writing) for you to do so.
Patient's signature:
Date(Patient):
Partner's Signature:
Date (Partner):



### **Insurance Verification**

Dear Patient: To assist you in understanding your infertility benefits, we ask that you call your insurance company and ask the following questions. This will give you a better understanding of how your insurance may cover your treatment at Coastal Fertility Medical Center.

# Does my health plan participate with Lawrence Werlin, M.D. or Coastal Fertility Medical Center?

- 1. Does my health plan participate with Lawrence Werlin, M.D. or Coastal Fertility Medical Center? (TAX I.D.# 33 0870026)
- 2. Do I have infertility benefits? If yes, then ask the following questions.
- 3. Do I have out of network benefits?
- 4. If you have a POS plan, ask the clerk which tier offers the best infertility coverage.
- 5. What services are covered for infertility?
  - Consultation
  - Second Opinion?
  - Diagnostic Testing?
  - Diagnostic or Corrective Surgery?
  - Medications:
    - Oral:
    - Self Injectable:
  - Treatment:
    - IUI (artificial insemination) IVF (in-vitro fertilization)
  - Do I have any limits on number of attempts?
  - Do I have any monetary limit?
  - What is my deductible?
  - Do I have an out of pocket maximum?
  - Do I need pre-certification?





#### **Email Consent**

Patient Name:		
Patient E-mail Address:		

#### RISK OF USING EMAIL

Coastal Fertility Medical Center (CFMC) offers patients the opportunity to communicate by e-mail. Transmitting patient information by e-mail, however, has a number of risks that patients should consider before using e-mail. These include, but are not limited to, the following risks:

- E-mail can be circulated, forwarded, and stored in numerous paper and electronic files.
- E-mail can be immediately broadcast worldwide and be received by many intended and unintended recipients.
- E-mail senders can easily misaddress an email.
- Email is easier to falsify than handwritten or signed documents.
- Backup copies of e-mail may exist even after the sender or the recipient has deleted his or her copy.
- Employers and online services have a right to archive and inspect e-mails transmitted through their systems,
- E-mail can be intercepted, altered, forwarded, or used without authorization or detection.
- E-mail can be used to introduce viruses into computer systems.
- E-mail can be used as evidence in court

#### **CONDITION FOR THE USE OF E-MAIL**

CFMC will use reasonable means to protect the security and confidentiality of e-mail information sent and received. However, because of the risks outlined above, CFMC cannot guarantee the security and confidentiality of e-mail communication and will not e liable for improper disclosure of confidential information that is not caused by Provider's intentional misconduct. Thus, patients must provude written consent, except as authorized or required by law.

Consent to the use of e-mail for patient information. Consent to the use of E-mail includes agreement with the following conditions:

- All e-mails to or from the patient concerning diagnosis or treatment will be printed out and made part of the patient's medical record. Because they are a part of the medical record, other individuals, authorized to access the medical record, such As staff and billing personnel, will have access to those e-mails.
- Your Provider may forward e-mails internally to CFMC staff and agents as necessary for diagnosis, treatment, reimbursement, health care operations, and other handling . Your Provider will not, however forward e-mails to independent third parties without the patient's prior written Consent, except as authorized or required by law.
- Although CFMC staff will endeavor to read and respond Promptly to an e-mail from the patient, we cannot guarantee that any particular e-mail will be read and responded to within any particular period of time. Thus the patient shall not use e-mail for medical emergencies or other time-sensitive matters.
- If the patients e-mail requires or invites a response from Provider and the patient has not received a response within a reasonable time period, it is the patient's responsibility to follow up to determine whether the intended recipient received the e-mail and when the recipient will respond.
- The patient should not use e-mail for communicationregarding sensitive medical information such as information regarding sexually transmitted diseases, AIDS/HIV, mental Health, developmental disability, substance abuse.
- The patient is responsible for informing your provider of any type of information the patient does not want to be sent by e-mail, in addition to those set out in 2(e) above
- The patient is responsible for protecting his/her pass word or other means of access to e-mail. CFMC is not liable for breaches of confidentiality caused by the patient or any third party.
- CFMC Providers shall not engage in e-mail communication that is unlawful, such as unlawful practicing medicine

across state lines.

• It is the patient's responsibility to follow up and/or schedule an appointment if warranted.

#### **INSTRUCTIONS**

To communicate by e-mail, the patient shall:

- Limit or avoid use of his/her employer's computer.
- Inform CFMC of changes in his/her e-mail address.
- Put the patient's name in the body if the e-mail.
- Include the category of the communication in the e.mail's subject line, for routing purposes (e.g., billing question).
- Review the e-mail to make sure it is clear and that all relevant information is provided before sending to your Provider.
- Inform your Provider that the patient received an email from your Provider.
- Take precautions to preserve the confidentiality of e-mails, such as using screen savers and safeguarding his/her computer password.
- Withdraw consent only by e-mail or written communication to your Provider.

#### PATIENT ACKNOWLEDGMENT AND AGREEMENT

I acknowledge that I have read and fully understand this consent form. I understand the risks associated with the communication of e-mail between CFMC staff and me, and consent to the conditions outlined herein, as well as any other instructions that Provider may impose to communicate with patients by e-mail. Any questions I may have had were answered.

Patient	signature:	<del></del>		
Date(Pa	atient):	_		

Thank you for taking the time to make this all. When you come in for your consultation, you will meet with a financial advisor who will compare notes with your research and the verification that took place in our office. If three are any discrepancies, another call will be made by our staff to give us an accurate picture of what your insurance covers.



## **Privacy Notice**

# ACKNOWLEDGMENT OF RECEIPT OF PRIVACY NOTICE AND ACKNOWLEDGMENT OF MEDICAL BOARD OF CALIFORNIA NOTICE TO CONSUMERS

Patient or Personal Representative:
Date:
If Personal Representative's signature appears above, please describe Personal Representative' relationship to the patient:
Patient's signature:
Date(Patient):
Partner's signature:
Date(Partner):
I HAVE READ AND AGREE TO THE FINANCIAL POLICIES ENCLOSED